

INCOME EVALUATION WORKSHEET

Applicant's Name(s) _____

Instructions:

1. Gross pay figures are before-tax earnings.
2. Use award letters for proof of social security, SSI and disability benefits that are shown as income.
3. All persons whose income is shown should sign the lease and be listed on the Application for Residency.
4. Under groceries, use an approximate monthly cost times the number of people in the home – for example – \$100 per month times the number of people (without restriction to age).

Income Sources (use monthly figures):

Gross Pay – Applicant _____
Gross Pay – Other _____
Gross Pay – 2nd Job _____
Child Support _____
Social Security/SSI/Disability _____
Other Income _____

Total Household Income per Month \$ _____

Expenses (use monthly figures):

Site Rent _____
House Payment _____
Home Insurance _____
Auto Loan(s) _____
Auto Insurance _____
Gas Utility _____
Electric Utility _____
Trash Pickup _____
Telephone _____
Internet/Premium Cable _____
Credit Cards _____
Installment Loans _____
Groceries _____
Child Support _____
Other Expenses _____

Total Expenses per Month \$ _____

AMOUNT OF AVAILABLE INCOME \$ _____